

**South Central Workforce Investment Board
Chief Local Elected Officials (CCLEO) Meeting
Twin Pines Conservation Center
February 22, 2011 – 12 p.m.**

There were eight members in attendance.

Those members present were: the Honorable Ed Strenfel, Butler County; the Honorable Larry Pueppke, Douglas County; the Honorable Patrick Ledgerwood, Oregon County; the Honorable David Morrison, Ozark County; the Honorable Jeff Cowen, Shannon County; the Honorable Fred Stenger, Texas County; the Honorable Brian Polk, Wayne County; and the Honorable Zach Williams, Wright County.

Guests: Doug Warren, Associate Commissioner of Reynolds County; Garland Barton, WIB Chair; Bill Reeves, WIB Vice-Chair; and Melissa Robbins, SCWIB Executive Director.

The meeting was called to order by Brian Polk at 12:00 p.m.

Approval of Minutes

The Honorable Ed Strenfel made a motion to approve the minutes. The Honorable Zach Williams seconded the motion. All approved – motion passed.

Role of the CLEOs in the Workforce System

Melissa Robbins provided the CCLEOs with information regarding the role of the CLEOs in the Workforce System. She explained that county commissioners are fiscally responsible for what the WIB does, makes board member appointments, and must concur with board action. Ms. Robbins explained that she will be organizing one-on-one training with each of the CLEOs with the board representatives from their county.

Committee Updates

Executive/Finance Committee Report

Ms. Robbins outlined the information that will be brought forward at the WIB meeting from the Executive/Finance Committee which includes the Financial Report, Reallocation of Next Generation Career Center (NGCC) staff, meeting date changes, and a Confidentiality Policy. Ms. Robbins said the most significant item is the reallocation of NGCC staff in which the staff person in Ripley County resigned and the committee will recommend the board to amend the contract to not fill that position through the end of the contract on June 30, 2011. Ms. Robbins also discussed the recommendation for a Confidentiality Policy. Ms. Robbins explained that the WIB is privy to case file information and sharing of success stories, but without a signed confidentiality agreement, the SCWIB is unable to provide that information to the board.

Appointment of Board Members

The Honorable Larry Pueppke made a motion to accept the nomination for Cheri Lewandowski of United Migrant Opportunity Services as a public sector board member. The Honorable David Morrison seconded the motion. All approved – motion passed.

Approval of Slate of Nominees

David Morrison made a motion to approve the Slate of Nominees presented to the CLEOs including private sector members Garland Barton, Donna Clark, Scott Hurt, Cindy Peterson, Bill Reeves, and Mitchell Terry, and public sector members Donna Frey, Steve Halter, Anne Hutchison, Brenda Smith and Cheri Lewandowski. The Honorable Zach Williams seconded the motion. All approved – motion passed.

Election of Officers

Brian Polk opened the floor for nomination for Chair of the CCLEOs. Ms. Robbins explained that the Chairperson of the CCLEO will sit on the Executive Committee which meets at a minimum two weeks prior to every WIB meeting and the Ethics Committee. Mr. Polk recommended someone closer to West Plains to fill the position. The Honorable Ed Strenfel made a motion to elect David Morrison as Chair. The Honorable Zach Williams seconded the motion. All in favor – motion passed. The Honorable Ed Strenfel made a motion to elect Brian Polk as Vice Chair. David Morrison seconded the motion. All in favor – motion passed.

Other Business

No other business was presented.

Adjournment

A motion to adjourn was made by the Honorable David Morrison and seconded by the Honorable Ed Strenfel. All in favor – motion passed.