

**South Central Region Workforce Investment Board
Chief Local Elected Officials Meeting
12:00 p.m. July 26, 2011
Twin Pines Conservation Center, Winona, MO**

There were seven members in attendance.

Those members present were: the Honorable Larry Pueppke, Douglas County; the Honorable Mark Collins, Howell County; the Honorable Patrick Ledgerwood, Oregon County; the Honorable David Morrison, Ozark County; the Honorable Jeff Cowen, Shannon County; the Honorable Brian Polk, Wayne County; and the Honorable Zach Williams, Wright County.

Those members not present were: the Honorable Ed Strenfel, Butler County; the Honorable John Baliff, Carter County; the Honorable Joe Loyd, Reynolds County; the Honorable William Kennon, Ripley County; and the Honorable Fred Stenger, Texas County.

Guests include: Melissa Robbins, SCWIB Executive Director; and Bill Reeves, WIB Vice Chair.

The meeting was called to order by David Morrison at 12:00 p.m.

Approval of minutes

Larry Pueppke made a motion to approve the minutes. Zach Williams seconded the motion. All in favor – motion passed.

Committee Reports

Melissa Robbins reviewed the committee reports to be approved at the WIB meeting and that need concurrence from the CLEOs.

Youth Council

There were several new members nominated by the Youth Council. They include Kris Wilkins, a former youth participant; Jim Thomas, Poplar Bluff School District; Misty Kayser, Poplar Bluff School District; Vicki Reed, Division of Youth Services; Travis Smith, Division of Youth Services; and Tim Aslin, Mingo Job Corps. The council will also bring a recommendation to approve the WIA Youth Manual which includes all policies and procedures on how youth will be handled in the region.

Executive-Finance

Attendance Policy. The committee will recommend the removal of Donna Clark and Mitch Terry from the Board. The SCWIB recently received a resignation letter from Donna Clark, but has not been able to reach Mitch Terry. According to Board bylaws, if a member misses three consecutive regular meetings, their membership comes up for vote. The SCWIB keeps track of attendance and sent out letters to those who had missed three consecutive meetings giving

them an opportunity to resign if they had changes in their positions that prevented them from attending meetings or to discuss the reasons for missing the meetings.

Bylaws. Melissa Robbins pointed out there were changes to the bylaws, most significantly were changes to the composition of the Board, including the number of private sector board members and what location the members represent. Another significant change recommended is the committee structure. The Executive Committee has additional members added to it to include the Chairs of all committees. The changes also include the addition of the Economic Development Committee, Workforce Development Committee and Proposal Evaluation Committee. An additional ad hoc Ethics committee may be formed when needed. The CLEOs questioned why Article 11 of the bylaws was removed, which covers the CLEO responsibilities. Ms. Robbins explained the CLEO responsibilities are outlined in the CLEO/WIB Agreement and did not belong in the bylaws.

CLEO Agreement. Ms. Robbins said there has to be an agreement between the CLEO and WIB that explains how the Region will function together. She asked that all CLEOs review the agreement prior to signature. On Page 3, Part C, Ms. Robbins pointed out the disallowed costs would be shared among all the CLEOs. Brian Polk said he believed state law said the financial responsibility for a disallowed cost was to go to the county in which the misappropriated funds were used. Melissa opened up discussion regarding this issue with there only being Career Centers in Poplar Bluff and West Plains and if the financial responsibility should only be for those counties since participants from all counties are being served. After lengthy discussion it was decided that further discussion on this topic was needed before signing the document. The CLEOs requested this item be put on the agenda for October.

Appointment of Board Members

Larry Pueppke made a motion to appoint the following Brenda Malkowski, Missouri State University – West Plains; and Tim Aslin, Mingo Job Corps, for the public sector, and Sarah Montgomery, Woodpro Cabinetry of Texas County; Dave Creg, Mid Continent Nail Corporation of Butler County; Rebecca Brooks, McLane Transport of Butler County; Genise Denton, VA Medical Center of Butler County, for the private sector. Mark Collins seconded the motion. All in favor – motion passed.

Other Business

The next meeting will be held at 12:00 p.m. Oct. 25 at Twin Pines Conservation Center.

Adjournment

David Morrison adjourned the meeting.

Respectfully submitted by Amanda Grigsby.