

SOUTH CENTRAL REGION
YOUTH COUNCIL MEETING MINUTES
WINONA, MISSOURI
TUESDAY, FEBRUARY 22, 2011

The Youth Council of the South Central Region met on Tuesday, February 22, 2011 at 10:00 a.m. at the Educational Center of the Department of Conservation in Winona. Chairperson, Lisa Aden, called the meeting to order. Members present included: Susan Skaggs, Penny Fowler, Jody James, Kaye Cockrum, Donna Frey, Annie Williams, Lisa Roark, Nancy Horton, Darrell Deken, Stan Smith and Melissa Robbins. Guests included: Amanda Grigsby, Frances Akers, Todd Richardson, Janet Ebersole, Travis Smith and Vicki Reed.

Minutes of the previous meeting were distributed prior to the meeting. Donna Frey moved the minutes be approved as presented. Nancy Horton seconded the motion. Motion carried.

Kaye Cockrum moved to approve the agenda. Nancy Horton seconded the motion. Motion carried.

Melissa Robbins discussed the Youth Request for Proposal. She explained the Workforce Investment Board rolled the youth program in with the Next Generation Career Center model in July 2010. Melissa said there needs to be a youth focus as a stand alone program separate from adult and dislocated worker programs because youth require a level of case management that hasn't been provided under the model. Some RFPs are open and some are prescriptive. She asked what the Youth Council would like to see in the RFP for the South Central Region. In the past the RFP advertised for services in the six eastern counties and the six western counties or a provider could propose to serve all twelve counties. Lisa Roark asked if the RFP should be specific to the number of youth expected to be served. Lisa Aden thought if the RFP looked at serving a six county minimum that not everyone could serve a large area but if you open it up by individual county you will see new bidders with new ideas. Lisa said the region could serve more people, offer better case management and better overall services.

Melissa explained the NGCC staffing for adult and dislocated worker services will be bid out by the WIB but the Youth RFP probably needs to come from the Youth Council. She said in the past the % served by county was determined using a formula which included: population, poverty and unemployment levels. The RFP will be for a \$700,000 grant with administration costs being at a default rate in the 10% range. Penny Fowler made a motion the Youth RFP be separate from the NGCC model. Nancy Horton seconded the motion. Motion carried.

Melissa explained the NGCC contract will be announced April 27th to begin program year July 1, 2011. The WIB office will mail and e-mail RFP information to members and potential bidders. Information will also be available on the WIB website. A letter of intent to bid should indicate which counties bidders are interested in serving. If the WIB is not the fiscal agent the program will be monitored by the WIB. Melissa said the WIB office has a web based client timesheet without any paperwork involved. Jody James moved to leave the WIB as the fiscal agent. Nancy Horton seconded the motion. Motion carried.

Election of officers was discussed. Darrell Deken moved to leave the current slate of officers through June 2011. Penny Fowler seconded the motion. Motion carried.

Melissa described problems with Toolbox 2 and the TABE test. She said the system does not accurately calculate the TABE scores from a three digit numeric score. Some staff use the

locator while others use different versions. Melissa said all out of school youth would need a full TABE at the local AEL center for enrollment and again within twelve months. Kaye Cockrum said the AEL centers use level 9 and 10. The AEL center completes a locator which identifies current levels. Kaye said the AEL center does the testing at no cost to Ozark Action, Inc. She said a nursing program enrollee would be required to pay a \$25 fee.

Melissa reminded members the state plan requires a former participant serve as a member of the Youth Council. She encouraged everyone to try to recruit a former participant.

Bryan Adcock arrived and moved the meeting adjourn. Kaye Cockrum seconded the motion. Motion carried and the meeting adjourned.

Respectfully Submitted,

Jody James
Youth Council Secretary