

**South Central Region Workforce Investment Board
Chief Local Elected Officials Meeting
12:00 p.m. October 25, 2011
Twin Pines Conservation Center, Winona, MO**

There were seven members in attendance.

Those members present were: the Honorable Ed Strenfel, Butler County; the Honorable Larry Pueppke, Douglas County; the Honorable Mark Collins, Howell County; the Honorable David Morrison, Ozark County; the Honorable Joe Loyd, Reynolds County; the Honorable Jeff Cowen, Shannon County; the Honorable Fred Stenger, Texas County; and the Honorable Zach Williams, Wright County.

Those members not present were: the Honorable John Baliff, Carter County; the Honorable Patrick Ledgerwood, Oregon County; the Honorable William Kennon, Ripley County; and the Honorable Brian Polk, Wayne County.

Guests include: Melissa Robbins, SCWIB Executive Director; and Bill Reeves, WIB Vice Chair.

The meeting was called to order by David Morrison at 12:00 p.m.

Approval of minutes

Larry Pueppke made a motion to approve the minutes from the July 26, 2011 meeting. Zach Williams seconded the motion. All approved – motion passed.

CLEO Agreement

Melissa Robbins explained the Workforce Investment Act states that the chief local elected officials are responsible for funding and the twelve commissioners need to come up with an agreement on how things will be handled among the group in this region. Ms. Robbins explained that if funding were used in a way that was not an approved use of grant funds, they would be considered disallowed costs that would have to be paid back to the Department of Labor with non-federal funding. Ms. Robbins said the WIB does not currently have non-federal funds so the burden would fall on the commissioners to repay funds. The CLEO Agreement should outline how the commissioners in the region would divide disallowed costs. Ms. Robbins said this is handled differently around the state with some regions dividing the cost equally among the CLEOs to the cost being charged to the CLEO where the disallowed cost was incurred. David Morrison said he didn't feel it would be appropriate for his county to have to pay disallowed costs for the participants working in another county. Discussion continued to include charging disallowed costs to the CLEO where the infraction occurred. Ms. Robbins explained the Board has a dishonesty bond that covers the administrative staff which would cover disallowed costs. Ed Strenfel pointed out that two counties have the majority of the work being done out of their counties in the Career Centers even though the other counties are benefiting. Larry Pueppke made a motion to have disallowed cost liability responsibility fall on

the county where the disallowed liability occurred. Larry Pueppke, David Morrison, Jeff Cowen and Zach Williams voted yes. David Morrison seconded the motion. Ed Strenfel, Mark Collins and Fred Stenger voted no. Motion passed.

Committee Reports

Ms. Robbins explained the youth council will bring one new member to the Board from Adult Education Literacy in Poplar Bluff.

Executive Committee will bring fiscal report and the policies and procedures update. The update to policies and procedures were basically that we had two sets of procedures: one that applied to four admin staff and another that applied to work experience clients. Monitors recommended updating policies and procedures so we could have one manual for everyone. This included updating policies for temporary employees regarding benefits and holidays. The big change was in the travel policy and was suggested by the state that the WIB follow IRS guidelines.

New Board Members

Ms. Robbins explained there are currently vacancies on the Board.

Adjournment

Ed Strenfel made a motion to adjourn the meeting. Jeff Cowen seconded the motion. All in favor – motion passed.

Respectfully submitted by Amanda Grigsby.