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**South Central Workforce Investment Region  
Consortium of Chief Local Elected Officials and  
South Central Workforce Investment Board  
Roles and Responsibilities Agreement**

The South Central Workforce Investment Region Consortium of Chief Local Elected Officials (Consortium) is organized exclusively to comply with Public Law 105-220, Workforce Investment Act of 1998. The South Central Workforce Investment Board (WIB) is appointed by the Consortium to carry out the roles and responsibilities listed below.

***ROLES AND RESPONSIBILITIES***

- a. The Consortium shall:
  - i. Appoint members to the Local Workforce Investment Board.
  - ii. Be liable for any misuse of the Workforce Investment Act funds allocated to the South Central Workforce Investment Region.
- b. The WIB shall:
  - i. Assist the Governor in developing the Statewide employment statistics system under the Wagner-Peyser Act.
  - ii. Coordinate workforce investment activities with economic development strategies and develop employer linkages.
  - iii. Promote private sector involvement in the Statewide workforce investment system through effective connecting, brokering, and coaching activities through intermediaries such as the One-Stop operator in the local area or through other organizations, to assist employers in meeting hiring needs.
  - iv. Conduct its business in an open manner, by making available to the public, on a regular basis through open meetings, information about the activities of the Local Board.
- c. The Consortium and the WIB will work in **partnership** to:
  - i. Set policy for the local workforce investment system.
  - ii. Develop the local plan, to include the designation of the fiscal agent responsible for the disbursement of grant funds.
  - iii. Conduct oversight of the One-Stop System and Adult, Dislocated Worker and Youth programs.
  - iv. Select the One-Stop Operator.
  - v. Develop a budget for the purpose of carrying out the duties of the Local Workforce Investment Board.
  - vi. Negotiating local performance measures.
  - vii. Appoint a Youth Council as a subgroup of the Local Workforce Investment Board and coordinate workforce and youth plans and activities with such council.

- viii. Ensure that the local youth program provides summer employment opportunities to youth.
- ix. Develop and execute a Memorandum of Understanding with all One-Stop partners.
- x. Select the service providers for the Adult, Dislocated Worker and Youth programs.

### ***MEETINGS***

Regular meetings shall take place on the fourth Tuesday of January, April, July and October of each year. All meetings of the Consortium and the WIB shall comply with the Missouri Sunshine Law. Every decision of a majority of the members present and voting at any WIB meeting, at which there is a quorum, needs to have the concurrence of at least fifty percent of the Consortium membership to be a binding act of the WIB.

### ***TERMS OF AGREEMENT***

This Agreement shall be effective when signed by the Chairman of the Consortium and the Chairman of the WIB. This Agreement shall expire when there is a new Chairman elected by the Consortium or the WIB. Any amendments to this Agreement must be approved by each Chairman.