



408 Washington Avenue, West Plains, Missouri 65775 ❖ Phone 417-257-2630 ❖ Fax 417-257-2633 ❖ MO Relay 711

Effective: April 23, 2024

Subject: Co-Enrollment Policy

In accordance with OWD's most current policy on Statewide Enrollments and Exits, all customers of WIOA partners must be given the availability of services for which they are eligible, or potentially eligible. They must be actively engaged and assisted in co-enrolling in services they choose.

South Central Workforce Investment Board not only encourages and supports, but co-enrollment is required across funding streams when it is available. This offers a variety of services to meet the needs and expectations of its customers, to leverage resources, and to reduce and eliminate duplication of services.

The following is required:

- All Job seekers receiving staff-assisted services in a Missouri Job Center (including Youth) must be enrolled in the Wagner-Peyser (WP) program.
 - Any Missouri Job Center staff can –and should – complete the WP enrollment in the statewide electronic case-management system.
 - Career Services provided by WIOA Title I only funded staff in WP beyond information-only that trigger participation into the WP program require (at a minimum) the completion of a WIOA Adult Basic Career (ABC) enrollment; WIOA Title I staff must complete this enrollment directly after completing a WP enrollment.
 - Please refer to OWD's most recent Participant Activity Codes, Durations and Definitions Issuance for Career Services that trigger participation.
 - If enrolling into Dislocated Worker (DW) program full DW eligibility is required.
 - For ABC and DW enrollment please refer to the most recent Adult and Dislocated Worker Programs Eligibility and Documentation Technical Assistance Guidance for ABC and DW eligibility requirements.
- All Trade Adjustment Assistance (TAA) participants must be co-enrolled in the WIOA Dislocated Worker program, unless the enrollment is waived by the participant.
 - The TAA Code of Federal Regulations dictates that all TAA eligible workers must have employment and case management services available, including placement and referrals to supportive services and follow-up services available through partner programs, to trade-affected workers during training, and after completion of training, and for adversely affected workers on a waiver from training.
 - Co-enrollment will ensure individuals receive the benefits and services they may be eligible for under the TAA and Title I Dislocated Worker programs.

- Coordination of services and non-duplication through co-enrollment helps Federal resources go further in local areas and provides participants with access to a comprehensive suite of services.
- TAA participants receiving training services that will result in a credential that is not a recognized post-secondary credential (Post-Graduate Degree) by WIOA, are not required to be co-enrolled, as required under this policy. However, if a participant elects for a DW enrollment, the enrollment must occur.
- All National Dislocated Worker Grant participants must be co-enrolled in the WIOA Dislocated Worker program if they meet the eligibility requirements.

Contact: Please direct comments or questions regarding this policy to info@scwib.org